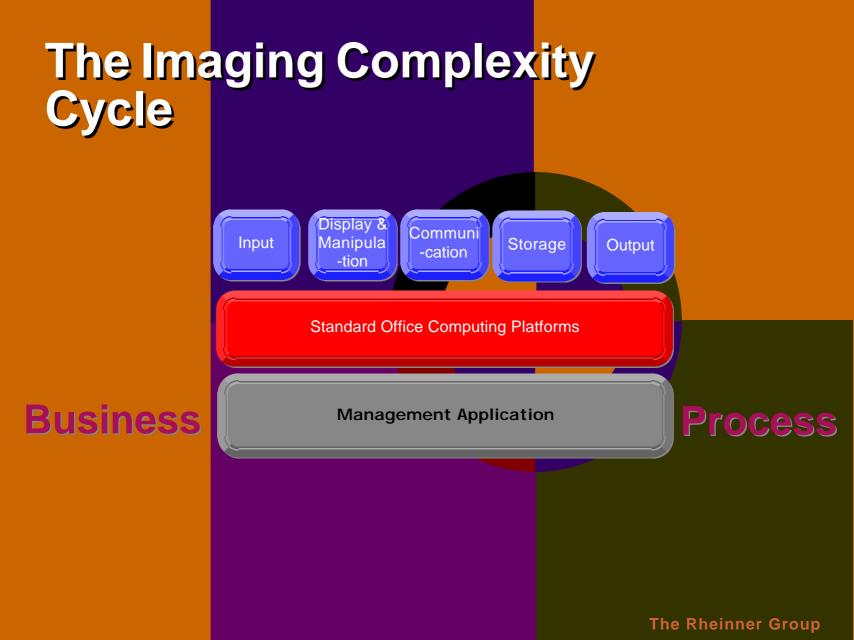
Essential Ingredients for the Imaging Cookbook

Developing an Imaging Methodology



The Imaging Pre-Sales Process

Discovery
Analysis
Specification
Design

Discovery

- The extent of the document problem
- The types of documents involved
- The treatment of those documents
- The physical location of those documents
- The physical condition of those documents
- The arrival rate of documents
- The arrival location of documents

Discovery Process



- Virtually no automated procedure
- Must be manually checked and verified





 Examine impact on subsystem by subsystem basis

The Capture Subsystem

Input



Determine net effective throughput

Capture Steps: The net effective throughput equation

From here:

- Document Preparation
- Scanning
- Data Extraction
- Indexing
- Quality Control
- Information Release

To there:

The Display Subsystem

Display & Manipulation



- Who will read, and who will view?
- Analyze speed, features and viewing comfort!

The Storage Subsystem

Storage

- Analyze retention periods
- Analyze retrieval needs
- Analyze workload

The Storage Subsystem

- Annual Capacity
- Working Capacity
- Long term storage capacity
- Media and device longevity
- Workload migration
 - > daily
 - > weekly
 - > annually

The Communications Subsystem

Communication

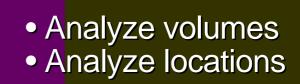


Communications Subystem

Analyze existing traffic
Analyze additional imaging load
Difference = Network utilization

The Printing Subsystem

Output



Integration

Analyze database requirements Standard applications integration Tools

Specification: Match components to requirements

- Scanners number, speed, features
- Displays number, type, features
- Storage devices type, features
- Printers type, features, number
- Networks segments, split servers, separate volume segments, wide area communications

Design

Imaging Platform